

**緊急 NOTICE 通告****Temporary Closure of Male and Female Toilets at 4/F, Library Building (Old Wing)**

To : All Users in Library Building

Duration : 07 Mar 2018 (Wednesday) - 21 Mar 2018 (Wednesday)

Area of Work :

Male and Female Toilets at 4/F, Library Building (Old Wing)

See Attachment : N/A

Reasons / Remarks :

Male and female toilets shall be closed as emergency repair work will be carried out during the mentioned period.

Noisy work will be kept to a minimum. The Estates Office as well as the contractor apologizes for any inconvenience caused.

Estates Office Contacts during office hours

Facility Management	Jones Lang LaSalle (Main Campus & CC)	Tel	3917 8123
General Enquiry	Ms. Emmy Shea	Tel	3917 1830
Technical Manager	Mr. S. K. Lau	Tel	3917 5626
Facilities Officer(s)	Mr. Chau Ho Tin	Mr. Colman Tang	Tel 9252 2251 5299 0552

Contractor Contacts

Name of Contractor	Chinney Construction Co Ltd		
Contact Person	Mr. Peter Li	Mr. K. C. Hung	Tel 9628 0768 6184 8254

- Notes : (1) This is a computer-generated notification by e-mail, no authorisation signature is required.
(2) Please circulate this notification to colleagues of your office for their attention.
(3) To ensure that your office will receive the maintenance notices in future, Departments must notify the Estates Office of change of the designated e-mail address via Department Heads four weeks in advance for our processing.
"Application for Change of E-Mail Address for Receiving Maintenance Notices via EO Notice System" can be downloaded at Estates Office Intranet via HKU Portal.