

**通 NOTICE 告****Monthly Running Test on Generator - Interruption of
Emergency Electricity Supply**

To : All Users of Library Building (New Wing and Old Wing), Haking Wong Building and Runme Shaw Building

Duration : 29 Nov 2014 (Saturday) - 29 Nov 2014 (Saturday)
09:00a.m. - 05:00p.m. (Daily)

Area of Work :

Library Building (New Wing and Old Wing, Haking Wong Building and Runme Shaw Building)

See Attachement : N/A

Reasons / Remarks :

- Statutory monthly on-load running test on generator located at Generator Room(s)

During this period, emergency electricity supply of the captioned building(s) will be intermittently suspended at short duration (approximately 30 seconds).

If you have equipment that will be affected by the interruption of power supply, will you please take necessary measures to protect the equipment.

Thank you for your attention.

Noisy work will be kept to a minimum. The Estates Office as well as the contractor apologizes for any inconvenience caused.

Estate Office Contacts

General Enquiry	Maintenance Help Desk	Tel	2547 9522
Technical Manager	Mr. Jacky Lam	Tel	2241 5626
Facilities Officer(s)	Mr. Wong Lai Man	Mr. Ng K.F.	Tel 6132 0086 6056 8377

Contractor Contacts

Name of Contractor	Wenden Engineering Service Co., Ltd.		
Contact Person	Mr. Eric Chan	Mr. Kelvin Tam	Tel 6977 1061 9686 4714

Notes : (1) This is a computer-generated notification by e-mail, no authorisation signature is required.

(2) Please circulate this notification to colleagues of your office for their attention.

(3) To ensure that your office will receive the maintenance notices in future, Departments must notify the Estates Office of change of the designated e-mail address via Department Heads four weeks in advance for our processing.

"Application for Change of E-Mail Address for Receiving Maintenance Notices via EO Notice System" can be downloaded at Estates Office Intranet via HKU Portal.